

## Hints & Tips



Keep a track of what you have to do by ticking the boxes as you complete each task...

- Arrange visit of estimator and discuss all aspects of your move
- Receive and consider written quotations
- Select mover by returning signed acceptance
- Confirm dates with Movers transport
- Sign and return contract and pay charges
- Check insurance suitability
- Arrange a contact number and give to your remover in advance of your move
- Dispose of anything you don't want
- Run down freezer products
- Contact carpet fitters if needed
- Book mains services for disconnections
- Cancel all rental agreements
- Notify your doctor, dentist, optician and vet
- Notify your banks and credit card company
- Notify your telephone company and ISP
- Arrange re-route mail
- Notify passport, TV licence, car licence and registration offices
- Notify all your creditors
- Provide your mover with maps of your current and new address
- Give your mover a spare key to your new residence
- Clear the loft
- Plan where things will go in your new home
- Cancel milk and newspapers
- Find and label keys for your purchaser
- Arrange minders to look after pets and young children on the day of your move
- Send change of address cards to friends and relatives
- Separate valuable items and important documents ready for you to hand-carry on moving day
- Take down any light fittings that are excluded from the sale of the property
- Take down curtains and take up carpets if this is too part of the sale agreement
- Don't forget the kettle!